Requirements

1. Foreign national application form (original)
2. Passport photo (2 original)
3. Passport (original)
4. Work permit (Simple copy)
or
   Special pass (Simple copy)
5. Physical presence

Time frame

Waiting time in queue: Min. 10mn - Max. 20mn
Attention at counter: Min. 5mn - Max. 10mn

Recourse: Director - Immigration services

Entity in charge
DEPARTMENT OF IMMIGRATION:
FOREIGN NATIONALS MANAGEMENT
SECTION
Nyayo House ground floor, Kenyatta
Avenue/Uhuru Highway P.O Box 30191, Nairobi
00100
Tel: +254 202 222 022/+254 202 217 544
Email: infomirp@kenya.go.ke
Website: http://www.immigration.go.ke

Unit in charge
FOREIGN NATIONALS MANAGEMENT
OFFICE
Mon: 08:00-17:00
Tue: 08:00-17:00
Wed: 08:00-17:00
Thu: 08:00-17:00
Fri: 08:00-17:00

Person in charge
DIRECTOR - IMMIGRATION
SERVICES
Tel: +254 719 792 631
Email: ds@immigration.go.ke

Step 3
Fingerprinting