

## MEMBERSHIP APPLICATION FORM

I/We wish to be admitted as member/members of the Federation of Kenya Employers.

I/We certify that I/We had during 12 months ending on the 31st December, immediately preceding the date of this Application, an average number of .....employees of all categories, including casual workers, in Kenya and accordingly undertake, to pay to the Federation when elected, appropriate annual subscriptions for the duration of my/our membership.

### I. ENTRANCE FEE

The Entrance Fee will be Kshs.5, 000.00 which is non-refundable.

### II. ANNUAL SUBSCRIPTION RATES

#### Individual members (not being an Association of Employers) employing in Kenya

(a)	1 – 50 employees inclusive	Kshs.30, 000.00
(b)	51 – 100 employees inclusive	Kshs.34, 500.00
(c)	For every 100 employees or part thereof between 101 and 4000 employees	Kshs.21, 400.00
(d)	For every 100 employees over 4000 employees or part thereof	Kshs.10, 700.00

#### Affiliated Associations of Employers for which the Federation is providing full Secretariat services

Affiliated Associations of employers for which the Federation is providing full Secretariat services shall pay shillings thirteen thousand, three hundred and thirty-five (Kshs.13, 335.00) for every one hundred employees or part thereof.

#### Affiliated Associations for which the Federation is not providing any Secretariat services

Affiliated Associations for which the Federation is not providing any Secretariat services shall pay shillings eight thousand and ten (Kshs.8, 010.00) for every one hundred employees or part thereof.

#### Medical and Educational Institutions

Medical and Educational Institutions shall pay seventy five per centum (75%) of the applicable rates stipulated in the individual member category.

#### Religious and Charitable Institutions

Religious and Charitable Institutions shall pay fifty per centum (50%) of the applicable rates stipulated in the individual member category.

### III. BUILDING LEVY

- In addition to Annual Subscriptions, all members shall pay a Building Levy at the rate of 10% of applicable Annual Subscriptions on admission to the membership.
- The levy is to be paid with initial subscription on admission.

**IV REGISTERED NAME OF APPLICANT(S)**

.....  
Business Registration No: .....

(Please attach copy of Registration Certificate if applicable)

Business Address: ..... Post Office Code: ..... Town: .....

**(To notify the Federation should there be any change of address)**

Nature of Business: .....

Place where business is situated: .....

Telephone: .....

Fax No: ..... E-Mail: ..... Website: .....

Name and Designation of persons nominated to represent Applicant at the meeting of the Federation:

.....  
.....  
.....

Alternative: .....

**V. DECLARATION:**

I/We hereby undertake to abide by the Regulations of the Federation of Kenya Employers which may be in force from time to time.

Signature of Applicant(s): .....

Designation: ..... Date: .....

**VI. SUBMISSION OF APPLICATION FORM**

Duly filled application form is to be returned to the undersigned together with Entrance Fee of Kshs.5,000.00, an appropriate Annual Subscription and Building Levy.

**Executive Director,  
Federation of Kenya Employers,  
P. O. Box 48311 – 00100 GPO, Nairobi, Kenya.  
Tel. 020-2721929/48/49/52, 0733-333291, 0722-203487.**